

THE SHINTANI GROUP, INC.

1880 Century Park East, Suite 614
Los Angeles, CA 90067
TEL: 310-277-5626 FAX: 310-277-5620

CONTACT INFORMATION

PURCHASE TRANSACTION:

Realtor Information:

Name: _____
Company: _____
Phone Number: (_____) _____

Landlord Information (if you are currently renting):

Owner/Manager: _____
Address: _____
City, State, Zip: _____
Phone Number: (_____) _____

Home Owners Association/Management Company Information: (if applicable):

Name of Association: _____ Mo. Dues: _____
Manager/President: _____
Phone Number: (_____) _____
Insurance Company: _____
Phone Number: (_____) _____

REFINANCE TRANSACTION:

Hazard Insurance Information for single family dwellings:

Insurance Company: _____
Agent Name: _____
Policy #: _____
Phone Number: (_____) _____

Home Owners Association/Management Company Information: (if applicable):

Name of Association: _____ Mo. Dues: _____
Manager/President: _____
Phone Number: (_____) _____
Insurance Company: _____
Phone Number: (_____) _____

Payoff Information: (skip if already listed on application)

Lender: _____ Account #: _____
Phone: _____ Balance: _____

Lender: _____ Account #: _____
Phone: _____ Balance: _____

Property Taxes Paid*:

	1 st	2 nd	
(Circle One)	half	half	BOTH

*Please note property taxes are due November 10th and February 10th with each calendar year. Lenders may require taxes to be paid as your close date approaches property tax deadlines.

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PURPOSE LETTER
(for Refinance Transactions Only)

Please Check the Applicable Box:

- Rate & Term Refinance Only (no cashout)
Mortgage(s) to be paid off:

1st _____ Account # _____
2nd _____ Account # _____
3rd _____ Account # _____

- Retirement Planning

- Consolidate Credit Card Debt (please list accounts to be paid off)

_____ Account # _____
_____ Account # _____
_____ Account # _____
_____ Account # _____
_____ Account # _____
_____ Account # _____

- Cosmetic Improvements (please list):

- Other (please explain):

Signature: _____

Date: _____

Signature: _____

Date: _____

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INFORMATION DISCLOSURE AUTHORIZATION

The undersigned does hereby authorize and request that you release to The Shintani Group, Inc. for verification purposes, information concerning the following:

Employment history, dates, titles, income, etc.

Banking and Savings accounts of record.

Mortgage loan rating (including opening date, high credit, payment amount, loan balance, and payment record.)

Any other information deemed necessary in connection with a consumer credit report for a real estate transaction.

A photographic reproduction of this authorization is deemed to be equivalent to the original and may be used as such.

Date: _____ Signature: _____

Social Security Number: _____

Date: _____ Signature: _____

Social Security Number: _____

CALIFORNIA CREDIT SCORE NOTICE

NOTICE TO THE HOME LOAN APPLICATION

In connection with your application for a home loan, the lender must disclose to you the score (including the key factors affecting your score) that a credit bureau distributed to users and the lender used in connection with your home loan.

The credit score is a computer-generated summary calculated at the time of the request and is based on information a credit or lender has on file. The scores are based on data about your credit history and payment patterns. Credit scores are important because they are used to assist the lender in determining whether you will obtain the loan. They may also be used to determine what interest rate you may be offered on the mortgage. Credit scores can change over time, depending on your conduct, how your credit history and payment patterns change, and how credit-scoring technologies change.

Because the score is based on information in your credit history, it is very important that you review the credit-related information that is being furnished to make sure it is accurate. Credit reports may vary from one company to another.

If you have questions about your credit score or the credit information that is furnished to you, contact the credit bureau at the address and telephone number provided with this notice, or contact the lender, if the lender developed or generated the credit score. The credit bureau plays no part in the decision to take any action on the loan application and is unable to provide you with specific reasons for the decision on a loan application.

If you have any questions concerning the terms of the loan, contact the lender.

Experian
P.O. Box 2002
Allen, TX 75013-0036
(888) 397-3742
www.experian.com

Trans Union Corp.
P.O. Box 403
Springfield, PA 19064-0390
(800) 916-8800
www.transunion.com

Equifax Info Services
P.O. Box 740256
Atlanta, GA 30374-0241
(800) 378-2732
www.equifax.com

Your acknowledgment below signifies that this written notice was provided to you.

Signature

Date

Signature

Date

THE SHINTANI GROUP, INC.

1880 Century Park East, Suite 614 Los Angeles, CA 90067
TEL: 310-277-5626 FAX: 310-277-5620

Appraisal and Credit Report

In consideration for the processing of your loan application and the appraisal of the real property proposed as security for your loan, the following fees are payable at the time the loan application is submitted to The Shintani Group, Inc. for processing:

Credit Report Fees

_____ \$ 9.25 for individuals only

_____ \$ 17.50 for Borrower (Husband and Wife)

Total Amount Due for Credit Report \$_____

Please make check payable to Standfacts Credit Services

Appraisal Fees

The appraisal fee shall be paid directly to the appraiser by the borrower at the time of the appraisal. In the event payment is not paid to the appraiser at the time of the appraisal, the undersigned hereby agrees to pay the appraiser or to The Shintani Group, Inc. The fees are not refundable in full or in part, regardless of whether the loan application is approved by the lender, however the credit report and appraisal fees are credited towards the closing costs in the event the loan is approved and funded by the lender.

If the appraisal or credit report fees above are insufficient to cover the actual charges, the undersigned hereby agrees to pay the actual costs incurred. THIS DOCUMENT SHALL CONSTITUTE IRREVOCABLE ESCROW INSTRUCTIONS TO THE SETTLEMENT AGENT TO PAY ANY UNPAID FEES TO THE SHINTANI GROUP, INC.

The acceptance of the appraisal and/or the credit report fees shall not constitute approval of the applicant's loan application, which may be approved only by the lender's approval committee. The Shintani Group, Inc. assumes no liability nor makes any guarantees as to approval by any lender. You may have received information about interest rates and loan type; however, the loan type, interest rate and loan fee for your loan, will be established on the date of approval.

Applicant

Date

Applicant

Date

MORTGAGE BROKER FEE DISCLOSURE

You have applied to a mortgage broker for a residential mortgage loan. The mortgage broker will submit your application for a residential loan to a participating lender with which it, from time to time, contracts upon such terms and conditions as you may request or a lender may require. The lenders have asked that this form be furnished to you to clarify the role of mortgage brokers. This form supplements other disclosures or agreements required by law that you should receive from the mortgage broker concerning your application.

SECTION 1. NATURE OF RELATIONSHIP. In connection with this mortgage loan:

- The mortgage broker may be acting as an independent contractor and not your agent. If you are unsure of your relationship, please ask the mortgage broker for clarification.
- The mortgage broker has separate independent contractor agreements with various lenders.
- While the mortgage broker seeks to assist you in meeting your financial needs, it does not distribute the products of all lenders or investors in the market and cannot guarantee the lowest price or best terms available in the market.

SECTION 2. THE BROKER'S COMPENSATION. The lenders whose loan packages are distributed by the mortgage broker generally provide their loan products to the mortgage broker at a wholesale rate.

- The retail price a mortgage broker offers you- your interest rate, total points and fees- will include the broker's compensation.
- In some cases, either you or the lender may pay the mortgage broker all of its compensation. For example, in some cases, if you would rather pay less up- front, you may wish to have some or all of our fees paid directly by the lender, which will result in a higher interest rate and higher monthly payment than you would otherwise be required to pay.
- The mortgage broker also may be paid by the lender based on, (i) The value of the Mortgage Loan or related servicing rights in the market place or, (ii) Other services, goods, or facilities performed or provided by the mortgage broker to the lender.

You may work with the mortgage broker to select the method in which it receives its compensation depending on your financial needs, subject to the lender's loan program requirements and credit underwriting guidelines.

The amount of fees and charges that you pay in connection with your loan will be estimated on your Good Faith Estimate. The final amounts will be disclosed on your HUD-1 A settlement Statement. By signing below, applicant (s) acknowledge that you have read and understand this document. By your signature, you also acknowledge that you have received a copy of this document.

APPLICANT (S)

PRINT NAME

DATE

SIGNATURE

STEPHEN SHINTANI
THE SHINTANI GROUP, INC.
1880 CENTURY PARK EAST, SUITE 614
LOS ANGELES, CA 90067

PRINT NAME

SIGNATURE

BROKER'S SIGNATURE

**PATRIOT ACT INFORMATION
DISCLOSURE**
IMPORTANT INFORMATION ABOUT APPLICATION PROCEDURES

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies every customer.

What this means for you: When you apply for a loan, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

I/We acknowledge that I/We received a copy of this disclosure.

Applicant

Date

Applicant

Date

The Shintani Group, Inc.
REAL ESTATE FINANCING

SERVICE TRANSFER DISCLOSURE STATEMENT

NOTICE TO LOAN APPLICANTS: THE RIGHT TO COLLECT YOUR MORTGAGE LOAN PAYMENTS MAY BE TRANSFERRED. FEDERAL LAW GIVES YOU CERTAIN RIGHTS. READ THIS STATEMENT AND SIGN IT ONLY IF YOU UNDERSTAND ITS CONTENTS.

Because you are applying for a mortgage loan covered by the Real Estate Settlement Procedures Act (RESPA) (12 U.S.C. 2601 et seq) you have certain rights under that Federal Law. This statement tells you about those rights. It also tells you what the chances are that the servicing for this loan may be transferred to a different loan servicer. "Servicing" refers to collecting your principal, interest, and escrow account payments. If your loan servicer changes, there are certain procedures that must be followed. This statement generally explains those procedures.

TRANSFER PRACTICES AND REQUIREMENTS

If the servicing of your loan is assigned, sold, or transferred to a new servicer, you must be given written notice of that transfer. The present loan servicer must send you notice in writing of the assignment, sale or transfer of the servicing not less than 15 days before the date of transfer. The new loan servicer must also send you notice within 15 days after the date of transfer. Also, a notice of prospective transfer may be provided to you at settlement (when title to your new property is transferred to you) to satisfy these requirements. The law allows a delay in the time (not more than 30 days) after a transfer for services to notify you under certain limited circumstances when your servicer is changed abruptly, this exception applies only if your servicer is fired for cause, is in bankruptcy proceedings, or is involved in a conservatorship or receivership initiated by a Federal agency.

Notices must contain certain information. They must contain the effective date of transfer of the servicing of your loan to the new servicer, the name, address, and a toll-free collect call telephone number to the new servicer, and a toll-free or collect telephone number of a person or department for both your present servicer and your new servicer to answer your questions about the transfer of servicing. During the 60-day period following the effective date of the transfer of the loan servicing, a loan payment received by your old servicer before its due date may not be treated by the new loan servicer as late, and a late fee may not be imposed on you.

COMPLAINT RESOLUTION

Section 6 of RESPA (12 U.S.C 2605) gives you certain consumer rights, whether or not your loan servicing is transferred. If you send a "qualified written request" to your loan servicer concerning the servicing of your loan, your servicer must provide you with a written acknowledgement within 20 business days of receipt of your request. A "qualified written request" is a written correspondence, other than notice on a payment coupon or other payment medium supplied the servicer, which includes your name and account number, and your reasons for the request. Not later than 60 business days after receiving your request, your servicer must make any appropriate corrections to your account and must provide you with a written clarification regarding any dispute. During this 60 day period, your servicer may not provide information to a consumer reporting agency concerning any overdue payment related to such period or qualified written request.

DAMAGES AND COSTS

Section 6 of RESPA also provides for damages and costs for individual or classes of individuals in circumstances where services are shown to have violated the requirements of that Section.

SERVICING TRANSFER ESTIMATES BY ORIGINAL LENDER

The following is the best estimate of what will happen to the servicing of your mortgage loan:

WE HAVE PREVIOUSLY ASSIGNED, SOLD OR TRANSFERRED THE SERVICING OF MORTGAGE LOANS. WE INTEND TO ASSIGN, SELL OR TRANSFER THE SERVICING OF YOUR LOAN TO ANOTHER PARTY. YOU WILL BE NOTIFIED REGARDING THE SERVICER.

THIS IS OUR RECORD OF TRANSFERRING THE SERVICING OF THE LOANS WE HAVE MADE IN THE PAST:

Percentage of Loans Transferred:

2004	100%
2005	100%
2006	100%

I/We acknowledge and understand the foregoing disclosure and understand its contents as evidenced by my own signature(s) below.

Borrower's Signature

Date: _____

Co-Borrower's Signature

Date: _____

Flood Insurance Agreement and Disclosure

Borrower: _____ Date: _____

Property Address: _____ Loan No.: _____

Lender: _____

1. Flood insurance for the property identified above (Property) is required by Lender as a condition of Lender making the loan identified above (Loan) to Borrower. Borrower acknowledges receipt of a separate notice of the need to obtain flood insurance for the Property. Lender will not make the Loan unless Borrower agrees to all of the terms and conditions of this Flood Insurance Agreement and Disclosure (Agreement).
2. Borrower shall obtain flood insurance on the Property that is satisfactory to Lender with regard to the amount and type of coverage, the insurer issuing the policy and the requirements of the Loan documents.
3. Lender hereby advises Borrower as follows: As of January 1, 2003, flood insurance will not be available under the National Flood Insurance Program (NFIP). Flood insurance may be available from insurance companies under private flood insurance programs, however, such insurance historically has been more expensive than insurance under the NFIP. Currently, it is anticipated that Congress will pass legislation that will make flood insurance available again under the NFIP and, if such legislation is passed, there is no guarantee regarding the date as of which such insurance would be available under the NFIP or the cost of the insurance.
4. Because of the circumstances described above, Lender and Borrower agree as follows with regard to the obligation of Borrower to obtain flood insurance on the Property.
 - a. Unless otherwise directed by Lender in writing, at or before the closing of the Loan, Borrower shall submit to Lender evidence satisfactory to Lender that Borrower has submitted to an insurance agent both an application for a flood insurance policy under the NFIP that satisfies the terms of this Agreement and the premium for such policy.
 - b. Additionally, if an escrow or impound account will be maintained in connection with the Loan, (i) at before the closing of the Loan, Borrower shall pay to Lender an amount to be applied to pay part of the premium to renew the flood insurance policy after the expiration of the initial one- year term.
 - c. If by January 31, 2003 flood insurance under the NFIP still is not available for the Property, Lender, in its sole discretion, may require the Borrower obtain flood insurance under a private program or may deter a decision on the source of the flood insurance to be obtained by Borrower.

d. In connection with the purchase of flood insurance by Borrower, if applicable, Borrower shall pay an amount that, when added to the amount paid pursuant to paragraph 4.a., is sufficient to pay the premium in full. Additionally, if an escrow or impound account is maintained in connection with the Loan, Borrower shall pay any amount necessary to eliminate or avoid a shortage or deficiency in the account.

e. The failure of Borrower to obtain flood insurance in accordance with this Agreement and the Loan documents shall constitute a default under the Loan documents.

5. Borrower acknowledges that because of the circumstances described above, the Property will not be covered by flood insurance until such time as flood insurance is obtained. This means that if the Property is damaged by a flood during the period in which there is no flood insurance coverage for the Property (the "Non-Insured Period"), there will be no flood insurance coverage to pay for all or any part of the loss. Borrower assumes the risk of loss for damage to the Property caused by a flood during the Non-Insured Period, and agrees that Lender is not responsible for any uninsured loss to the Property that results from a flood during the Non-Insured Period. Borrower further agrees not to make any claim against Lender, or assert any defense or any set-off or recoupment right with respect to Lender or the Loan, based on any uninsured loss to the Property that results from a flood during the Non-Insured Period.

BY SIGNING BELOW, BORROWER ACKNOWLEDGES THAT BORROWER HAS READ AND UNDERSTANDS THIS AGREEMENT, AND BORROWER AGREES TO ALL OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.

Borrower

Borrower

Date: _____ Loan Number: _____

Borrower(s) Name: _____

Property Address: _____

City, State, Zip: _____

CALIFORNIA IMPOUNDS DISCLOSURE / WAIVER:

For convenience an impound account may be established on the Borrower(s) behalf with the Lender, for the payment of property taxes and hazard insurance premiums. The Lender will pay _____% simple interest on money deposited into the impound account.

An impound account is required if:

- 1) Required by state or federal regulatory authority:
- 2) The loan is made, guaranteed or insured by a state or federal government lending or insuring agency (i.e. V.A or FHA)
- 3) The Borrower(s) fails to pay two consecutive tax installments prior to the delinquency date:
- 4) The original principal amount of the loan is 90% or more of the sales price or appraised value:
- 5) There are two or more loans secured by the subject property, the combined principal amount of which exceeds 80% of the appraised value.

If the Borrower(s) loan does not meet any of the five restrictions above the Borrower(s) may still elect to establish an impound account. **The Borrower(s) should register their choice by placing and "X" below** and acknowledges this option is available at the time of application and can be changed no more than once annually.

_____ I/We (the "Borrower(s)") request that my/our tax(es) and insurance(s) escrow/impound accounts be collected.

_____ I/We (the "Borrower(s)") choose **NOT** to have an impound account established in connection with this loan.

If an escrow account is not established the Borrower(s) will assume full responsibility for the timely payment of tax(es) and/or insurance premiums for the property referenced herein, and agree to provide proof of such payment upon the Lender's request. The Borrower(s) failure to make two such payments with 30 days of their due date will result in a revocation of this agreement, and the establishment of an escrow/impound account to be administered by the Lender will be mandatory.

The undersigned hereby acknowledges receipt and understanding of this disclosure.

Borrower Date: _____

Borrower Date: _____

Branch Manager Date: _____

**NOTICE TO APPLICANTS REGARDING
EARTHQUAKE INSURANCE
FOR CONDOMINIUM PROJECTS**

Borrower Name(s):	Lender:
Property Address:	Date:

Pursuant to California Civil Code, Section 2955.1 Chapter 925, if earthquake insurance is required on a condominium unit, you must be advised of the following:

- 1) The lender or and institutional third party requires earthquake insurance or imposes a fee or other condition in lieu thereof pursuant to an underwriting requirement imposed by an institutional third party.
- 2) Not all lenders or institutional third parties require earthquake insurance or impose a fee or other condition in lieu thereof pursuant to an underwriting requirement imposed by an institutional third party purchaser.
- 3) Earthquake insurance may be required on the entire condominium project.
- 4) The lender or an institutional third party may also require that a condominium project maintain or demonstrate an ability to maintain, financial reserves in the amount of the earthquake insurance deductible.

For purposes of this disclosure, an institutional third party is the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association or other substantially similar institution, either public or private.

I/We have read the above disclosure and acknowledge receiving a copy by signing below.

Borrower

Date: _____

Borrower

Date: _____

Form **4506-T**
January 2004

Request for Transcript of Tax Return

Department of the Treasury
Internal Revenue Service

▶ Do not sign this form unless all applicable parts have been completed.
Read the instructions on page 2.
▶ Request may be rejected if the form is incomplete, illegible, or any required part was blank at the time of signature.

OMB No. 1545-1072

TIP: Use new Form 4506-T to order a transcript or other return information free of charge. See the product list below. You can also call 1-800-829-1040 to order a transcript. If you need a copy of your return, use Form 4506, Request for Copy of Tax Return. There is a fee to get a copy of your return.

1a Name shown on tax return. If a joint return, enter the name shown first.	1b First social security number on tax return or employer identification number (see instructions)
2a If a joint return, enter spouse's name shown on tax return	2b Second social security number if joint tax return

3 Current name, address (including apt., room, or suite no.), city, state, and ZIP code

4 Address, (including apt., room, or suite no.), city, state, and ZIP code shown on the last return filed if different from line 3

5 If the transcript or tax information is to be mailed to a third party (such as a mortgage company), enter the third party's name, address, and telephone number. The IRS has no control over what the third party does with the tax information.

CAUTION: Lines 6 and 7 must be completed if the third party requires you to complete Form 4506-T. Do not sign Form 4506-T if the third party requests that you sign Form 4506-T and lines 6 and 7 are blank.

6 Product requested. Most requests will be processed within 10 business days. If the product requested relates to information from a return filed more than 4 years ago, it may take up to 30 days. Enter the return number here and check the box below. ▶ _____

- a Return Transcript, which includes most of the line items of a tax return as filed with the IRS. Transcripts are generally available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120A, Form 1120H, Form 1120L, and Form 1120S. Return transcripts are available for the current year and returns processed during the prior 3 processing years
- b Account Transcript, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns
- c Record of Account, which is a combination of line item information and later adjustments to the account. Available for current year and 3 prior tax years
- d Verification of Nonfiling, which is proof from the IRS that you did not file a return for the year
- e Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript. The IRS can provide a transcript that includes data from these information returns. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, W-2 information for 2003, filed in 2004, will not be available from the IRS until 2005. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213

CAUTION: If you need a copy of Form W-2 or Form 1099, you should first contact the payer. To get a copy of the Form W-2 or Form 1099 filed with your return, you must use Form 4506 and request a copy of your return, which includes all attachments.

7 Year or period requested. Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than four years or periods, you must attach another Form 4506-T.

____ / ____ / ____ ____ / ____ / ____ ____ / ____ / ____ ____ / ____ / ____

Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, either husband or wife must sign. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

Sign Here	Signature (see instructions)	Date	Telephone number of taxpayer on line 1a or 2a ()
	Title (if line 1a above is a corporation, partnership, estate, or trust)		
	Spouse's signature	Date	

A Change To Note

• **New Form 4506-T, Request for Transcript of Tax Return**, is used to request tax return transcripts, tax account transcripts, W-2 information, 1099 information, verification of non-filing, and a record of account. Form 4506, Request for Copy of Tax Return, is now used only to request copies of tax returns.

Instructions

Purpose of form. Use Form 4506-T to request tax return information. You can also designate a third party to receive the information. See line 5.

Where to file. Mail or fax Form 4506-T to the address below for the state you lived in when that return was filed. There are two address charts: one for individual transcripts (Form 1040 series) and one for all other transcripts.

Note: If you are requesting more than one transcript or other product and the chart below shows two different service centers, mail your request to the service center based on the address of your most recent return.

Chart for individual transcripts (Form 1040 series)

If you lived in and filed an individual return:	Mail or fax to the Internal Revenue Service at:
Maine, Massachusetts, New Hampshire, New York, Vermont	RAIVS Team 310 Lowell St. Stop 679 Andover, MA 01810 978-691-6859
Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, West Virginia, Rhode Island	RAIVS Team 4803 Buford Hwy. Stop 91 Chamblee, GA 30341 878-538-5326
Arkansas, Colorado, Kentucky, Louisiana, New Mexico, Oklahoma, Tennessee, Texas	RAIVS Team 3651 South Interregional Hwy. Stop 6716 Austin, TX 78741 512-460-2272
Alaska, Arizona, California, Hawaii, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming	RAIVS Team Stop 38101 Fresno, CA 93808 559-253-3982
Delaware, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin	RAIVS Team Stop B41-6700 Kansas City, MO 64999 816-823-7667
Ohio, Virginia	RAIVS Team 5333 Getwell Rd. Stop 2826 Memphis, TN 38118 901-546-4175

Connecticut, District of Columbia, Maryland, New Jersey, Pennsylvania, or foreign country, or A.P.O. or F.P.O. address

RAIVS Team
DP SE 135
Philadelphia, PA 19266-0695
215-516-2931

Chart for all other transcripts

If you lived in:	Mail to the Internal Revenue Service at:
Alabama, Alaska, Arizona, Arkansas, California, Colorado, Florida, Georgia, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Tennessee, Texas, Utah, Washington, Wyoming	RAIVS Team Mail Stop 6734 Ogden, UT 84201 801-620-6922
Connecticut, Delaware, District of Columbia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia, Wisconsin	RAIVS Team P.O. Box 145500 Stop 2800F Cincinnati, OH 45250 859-660-3592

Line 1b. Enter your employer identification number if your request relates to a business return. Otherwise, enter the first social security number (SSN) shown on the return. For example, if you are requesting Form 1040 that includes Schedule C (Form 1040), enter your SSN.

Signature and date. Form 4506-T must be signed and dated by the taxpayer listed on line 1a or 2a. If you completed line 5 requesting the information be sent to a third party, the IRS must receive Form 4506-T within 60 days of the date signed by the taxpayer or it will be rejected.

Individuals. Transcripts of jointly filed tax returns may be furnished to either spouse. Only one signature is required. Sign Form 4506-T exactly as your name appeared on the original return. If you changed your name, also sign your current name.

Corporations. Generally, Form 4506-T can be signed by: (1) an officer having legal authority to bind the corporation, (2) any person designated by the board of directors or other governing body, or (3) any officer or employee on written request by any principal officer and attested to by the secretary or other officer.

Partnerships. Generally, Form 4506-T can be signed by any person who was a member of the partnership during any part of the tax period requested on line 7.

All others. See section 6103(e) if the taxpayer has died, is insolvent, is a dissolved corporation, or if a trustee, guardian, executor, receiver, or administrator is acting for the taxpayer.

Documentation. For entities other than individuals, you must attach the authorization document. For example, this could be the letter from the principal officer authorizing an employee of the corporation or the Letter Testamentary authorizing an individual to act for an estate.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to establish your right to gain access to the requested tax information under the Internal Revenue Code. We need this information to properly identify the tax information and respond to your request. Sections 6103 and 6109 require you to provide this information, including your SSN or EIN. If you do not provide this information, we may not be able to process your request. Providing false or fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and cities, states, and the District of Columbia for use in administering their tax laws. We may also disclose this information to Federal and state agencies to enforce Federal nontax criminal laws and to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file Form 4506-T will vary depending on individual circumstances. The estimated average time is: Learning about the law or the form, 10 min.; Preparing the form, 11 min.; and Copying, assembling, and sending the form to the IRS, 20 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 4506-T simpler, we would be happy to hear from you. You can write to the Tax Products Coordinating Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001. Do not send the form to this address. Instead, see Where to file on this page.